

BUREAU (UG)
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
NEW DELHI

NOVEMBER 14, 2002

POLICY ISSUES

FOR

ESTABLISHMENT OF NEW INSTITUTIONS/ INTRODUCTION OF NEW COURSES/ VARIATION IN INTAKE/ EXTENSION OF AICTE APPROVAL AND RELATED MATTERS FOR DEGREE LEVEL COURSE IN ENGG./ TECH./ PHARMACY/ ARCHITECTURE/ CITY PLANNING/ HOTEL MANAGEMENT & CATERING TECH/APPLIED ARTS & CRAFTS AND MBA/MCA PROGRAMMES

A) PERIOD OF APPROVAL

FOR NEW TECHNICAL INSTITUTIONS, THE PERIOD OF APPROVAL SHOULD BE INITIALLY FOR ONE YEAR AND SUBSEQUENT EXTENSION OF AICTE APPROVAL WILL NOT EXCEED MORE THAN 5 YEARS AT A TIME. THE PERMANENT APPROVAL TO ANY TECHNICAL INSTITUTION OR COURSE/PROGRAMME IN TECHNICAL INSTITUTION MAY BE ACCORDED THROUGH THE PROCESS OF RECOGNITION AS PER PROVISION OF SECTION 10 (U) OF THE ACT.

b) Institution(s) which Started without the Approval of AICTE

Any Technical Institution, which has already started, and wishes to submit an application/ proposal will be considered as new Technical Institution requiring the same procedure for submission and processing of application/ proposal. If AICTE decides to issue Letter of Approval for such institution after processing the proposal as per laid down procedure, its legal date of starting will be from the date of issue of the Letter of Approval and the students admitted, if any, before receiving approval from AICTE, will have to be readmitted as per laid down procedure for admission from the beginning of first year after AICTE approval. Students, who are admitted before AICTE approval, will not have any right for re-admission and will have to fulfill all the requirements for admission.

c) Location of an Institution

Location / station of an Institution shall be as per permanent land document submitted along with the proposal and the same cannot be changed without prior approval of AICTE.

Change of location /station may be permitted after getting No Objection Certificate (NOC) from the concerned State Govt./UT Administration and Affiliating Body, by the Competent Authority in AICTE as per laid down procedure **subject to the condition that no request/representation/application for change of site will be considered after submission of application/proposal for establishment of a new Technical Institution till the completion of at least two years after a new institution is started with the approval of the Competent Authority in AICTE.**

The norms for land requirement prevailing at the time of sending the application for change of site shall have to be fulfilled for the proposed changed site.

d) **Rationalised Nomenclature of Courses**

Rationalized nomenclature of courses shall be as decided by the Competent Authority in AICTE from time to time based on recommendations of the concerned Board of Studies of AICTE. The approved **nomenclature of disciplines in Degree Engineering & Technology /Pharmacy/ Arch./ Town Planning/ Applied Arts& Crafts** for new courses to be introduced from academic year 2003-2004 are as given below:

A. Engineering & Technology Courses

Sl. No.	Name of the Course	Course Code
1.	Aeronautical Engineering	AE
2.	AGRICULTURAL ENGINEERING	AG
3.	Automobile Engineering	AUE
4.	Applied Electronics & Instrumentation	AEI
5.	Automation and Robotics	ARE
6.	Bio-Medical Engineering	BME
7.	Bio- Technology	BT
8.	Ceramic Engineering / Technology	CT
9.	Chemical Engineering	CH
10.	Civil Engineering	CE
11.	Computer Science and Engineering	CS
12.	Electrical Engineering or Electrical & Electronics Engineering	EE or EEE
13.	Electronics and Communication Engineering	ECE
14.	Environmental Engineering	ENE
15.	Food Technology	FT
16.	Industrial Engineering and Management	IEM
17.	Information Technology	IT
18.	Instrumentation and Control Engineering	ICE
19.	Leather Technology	LT
20.	Marine Engineering	MRE
21.	Materials Science & Technology	MST
22.	Metallurgical Engineering	MT
23.	MECHANICAL ENGINEERING	ME
24.	Mining Engineering	MN
25.	Oil & Paint Technology	OPT
26.	Polymer Science and Rubber Technology	PSR
27.	Printing Technology	PT
28.	Production Engineering	PE
29.	Pulp & Paper Technology	PPT
30.	Sugar Technology	ST
31.	Textile Engineering / Technology	TXT
32.	Transportation Engineering	TE

B. Pharmacy

SI No.	Name of the Course	Course Code
1.	Pharmacy	PH

C. Architecture & Town Planning:

SI No.	Name of the Course	Course Code
1.	Architecture	AR
2.	Interior Design	ID
3.	Building Construction Technology	BCT
4.	Planning	PL

D. Hotel Management & Catering Technology

SI No.	Name of the Course	Course Code
1.	Hotel Management & Catering Technology	HMCT

E. Applied Arts & Crafts:

SI No.	Name of the Course	Course Code
1.	Applied Arts & Product Design	APD
2.	Fine Arts / Applied Arts / Fine & Applied Arts	FA/ AA / FAA
3.	Fashion & Apparel Design	FAD

e) Name of Institutions

The use of word "Indian" and /or "National" and/or "All India" and/or "All India Council" and/or Commission" in any part of the name of a Technical Institution and/ or any name whose abbreviated form leads to "IIM"/ "IIT"/"IISC"/"IIIT"/ "AICTE"/ "UGC" shall not be permitted.

Any Institution which is already functioning with the names using the above words shall submit its applications within one month from the date of publication of this notification for approval by AICTE, failing which AICTE may withdraw its approval.

The above restrictions will not be applicable for those institutions which are established with the name approved by the Govt. of India.

Name of the " Technical Institution" for which approval is accorded by AICTE shall not be changed without the approval of AICTE. AICTE may permit the change of name as per laid down procedure.

f) Change of Name of Society

Change of name of the Society/Trust, Memorandum of Association and rules are not allowed to be changed without prior approval of AICTE.

g) Institutions Functioning on Temporary Location /Site

All Technical Institutions which are functioning in temporary location/site will have to either shift to its approved permanent site with proper building (s) and other facilities as per requirement before March 31st, 2003 or to be closed down from the academic year 2003-2004 and the students admitted to such institutions may be shifted to other approved Technical Institutions in consultation with the concerned State Govt. /UT Administration and Affiliating Body.

h) Consultation with the Agencies Concerned and Advice by the Bodies of the Council as per Provisions of Section 10 (K), 13(3) and 14(3) of the AICTE Act.

Recommendations in the Form of a "No Objection Certificate (NOC)" received from the concerned State Government/UT Administration and/or the Affiliating Body and/or submission of a copy of an Application/ Proposal to the concerned State Government /UT Administration and/or Affiliating Bodies, for which adverse comments are either received or not received by AICTE within specified time, will be treated as consultation with these agencies. AICTE may specify a format for submission of NOC by the concerned State Govt. / UT Administration / Affiliating Body. If any NOC is received in any form other than the format specified by AICTE, the same may be returned to the concerned State Govt. / UT Administration / Affiliating Body. NOC submitted / any other recommendations received by AICTE after the last date specified by it, will not be accepted.

The advise of the concerned Board of Studies and/or the concerned Regional Committee in the form of recommendations as per provision of Section 13(3) and Section 14(3) of the Act will be superior to the recommendations of the Expert Committee, if any, and/or other committees/ other concerned agencies for consultation.

The reports / views /written communications /decisions of the concerned agencies mentioned above will be purely recommendatory in nature, as advice and guidance and Final Decision will be taken by the Competent Authority in AICTE / Council.

i) Recommendations Made by Expert (Visiting) Committee

The recommendations made, if any, by the Expert (Visiting) Committee will be advisory in nature and the Competent Authority in AICTE will consider the report as a whole taking into account Basic Information, Data Sheets giving numerical figures regarding facilities, Observations and Recommendations, if any.

j) Creation of Facilities after the Visit of Expert Committee

Creation of facilities/ removal of deficiencies/ compliance with the conditions/ fulfillment of requirements by any Technical Institution after the date of visit of an Expert Committee and/or, after a date specified by AICTE, will be considered only for next academic year.

k) Effective Date for Approval

The Act has no provision for retrospective Approval. All approvals for establishment of new Institutions/ introduction of new courses or programmes in Technical Education / variation in Intake capacity and Recognition shall be from prospective effect.

l) Conduct of Science or other Courses, which do Not Come under the Purview of AICTE in AICTE Approved Technical Institution(s).

AICTE approves the Technical Institutions/Courses on the basis of Norms & Standards specified for these courses. Since these Norms & Standards specify the minimum requirement for establishment of technical institution to run specified courses, any science or other course which do not come under the purview of AICTE is not permissible in the technical institution approved by AICTE.

m) Compliance Report

Any compliance report submitted by a Technical Institution indicating creation of facilities/removal of deficiencies/compliance with the conditions / fulfillment of requirement by a specified date, may be verified by AICTE. The manner by which such Compliance Report will be submitted and will be verified, shall be decided by the Competent Authority in AICTE.

n) Status of Courses not Mentioned in Approval Letter

If an institution submits application/proposal to conduct several courses and AICTE decides, after processing the proposal/application as per laid down procedure to accord approval for some specified course(s) with specified intake capacity for each course which is/are less than the number of courses proposed and/or less than the intake proposed for each course, the course and /or the proposed intake for which approval is not accorded, will automatically stand rejected, whether a separate Rejection Letter is issued or not.

o) Approval Received by an Institution after the Last Date of Admission

Technical Institution which receives "Letter of Approval"/ "Letter" indicating introduction of Additional Course(s) /"Letter" indicating variation in intake etc., after the State /National Level Central Counseling for admission is over for the concerned State / Union Territory or State / National Level admission process is completed, such letters will not be valid for making any admission during the specified academic year. Such letters may be valid for admission only for subsequent year, if the Competent Authority in AICTE decides to revalidate the same.

p) **MCA Course in an Approved Engineering Institution**

It has been decided that the existing Engineering Institutions which are already conducting at least one IT related course (Applied Electronics & Instrumentation or Computer Science & Engineering or Electrical Engineering/ Electrical & Electronics Engineering or Electronics & Communication Engineering or Information Technology or Instrumentation & Control), may apply for MCA as additional course, without the requirement of additional land, but after creating additional built up space and facilities in a separate department for MCA course, as per AICTE norms.

MCA as Additional Course for the existing Engineering Institutions may be considered by AICTE with maximum limit for courses and annual intake given below, subject to compliance of all the Norms & Standards of AICTE, by the applicant:

Year	Engg. & Tech. Courses (excluding MCA)		Engg. & Tech. Courses (including MCA)	
	Maximum Annual Intake for the Institution	Maximum Number of courses	Maximum Annual Intake for the Institution	Maximum Number of courses
First Year	240	4	240	4
Second Year	300	5	300 + 60	5 + MCA
Third Year	360	6	360 + 60	6 + MCA
Fourth Year	420	6	420 + 60 (**)+ 60	6 + MCA
Fifth Year	420	6	420 + 60(**)+ 60	6 + MCA
Sixth Year	*	*	*	*

(*) Further increase can be considered after accreditation; (**) MCA as an additional course can be introduced with an initial annual intake of 60 only.

q) **Excess Admission**

Any excess admission made by approved Technical Institution during a particular academic year, shall be viewed very seriously by AICTE and the annual intake for such institutions may be reduced proportionately during the next academic year.

r) **Number of Maximum Permissible Courses and Annual Intake**

Number of courses(s) and / or variation in annual intake may be considered with maximum limit given below, subject to compliance of all the Norms & Standards of AICTE, by the applicant:

Year	Engineering & Technology		MCA	MBA	Architecture & Town Planning	Pharmacy	Hotel Mgt. & Catering Tech.	Applied Arts & Crafts
	Intake	Course						
First Year	240	4	60	60	40	60	60	60
Second year	300	5	60	60	40	60	60	60
Third Year	360	6	60	120	40	60	60	60
Fourth Year	420	6	120	120	40	60	60	60
Fifth Year	420	6	120	120	40	60	120	120
Sixth Year	*	*	*	*	***	**	**	**

* Further increase can be considered after accreditation. **No further increase. ***Further increase can be considered in multiples of 40.

Note: **The size of class shall be 60 for each course except Architecture/ Town Planning wherein it shall be 40.**

s) **NOC from the Concerned State Govt./ UT Administration**

The application shall not be processed by AICTE without the No Objection Certificate (NOC) from the concerned State Govt./UT Administration for each proposal/ application.

t) **Diploma Level Courses**

For Diploma Level Courses, institutions may contact the concerned Directorate of Technical Education of the State / Union Territory.

The All India Council for Technical Education has decided to decentralize the process of approval pertaining to Diploma level institutions in Engineering & Technology, Pharmacy, Hotel Management and Catering Technology, Architecture, Applied Arts and Crafts for the following purposes:

1. Establishment of new institutions.
2. Variation in intake capacity of existing institutions.
3. Introduction of additional courses in existing institutions.
4. Re-adjustment of courses/ intake capacity in existing institutions.
5. Extension of approval of existing institutions beyond the academic year 2002-2003.

In pursuance of the said decision, the following guidelines have been framed by the All India Council for Technical Education, which have been sent to all the Secretaries dealing with Technical Education in the states:

Guidelines for processing the applications for grant of approval to the institution offering Diploma Programmes in Engineering and Technology / Pharmacy / Hotel Management & Catering Technology / Architecture / Applied Arts & Crafts / Medical Lab Technology

1. The State Government shall constitute a State level Committee to process the applications in the above categories. The constitution of such committee shall be in the following manner:
 - i) Secretary of Higher Education/ Technical Education of the concerned State – Chairman.
 - ii) Regional Officer of AICTE or his nominee -Member
 - iii)& iv) Two subject Experts to be nominated by the State Govt. from within the state or outside the state.
 - v) Director of Technical Education/ State Board of the Concerned State Government -Member
Secretary
2. The State Government shall issue the advertisement for the call of applications for establishment of new institutions/ introduction of new courses/ variation in intake etc.
3. The State Government shall issue the Letter of Intent or otherwise to the applicants based on the norms and standards.
4. The State Government shall collect the inspection fee from the applicants (for self financing institutions) as prescribed by the council and conduct inspection as per the calendar of activities to be decided by the State Government.
5. The State Government shall co ordinate the visits of the Expert Committees to the institutions.
6. The Visiting Expert Committee Reports shall be placed before the State level Committee, which shall deliberate on each application and forward the recommendations to the State Government, which in turn will forward the same to the concerned Regional Office of All India Council for Technical Education.
7. Based on the recommendations of the State Level Committee, the Regional Officer of All India Council for Technical Education shall issue the Letters of Approval or otherwise to all concerned, with copies to AICTE, New Delhi.

----- X -----